



## **Dilton Marsh Church of England Primary School**

High Street, Dilton Marsh, Nr Westbury, Wilts. BA13 4DY

Headteacher – Mrs J Hibbs

Telephone 01373 822902

Email: [admin@diltonmarsh.wilts.sch.uk](mailto:admin@diltonmarsh.wilts.sch.uk)

[www.diltonmarsh.wilts.sch.uk](http://www.diltonmarsh.wilts.sch.uk)



Tuesday 5th January 2021

### **Remote Learning**

Dear Parents/Carers,

Thank you for your support and flexibility today – for making arrangements for your children's care where possible so that numbers in school could be kept low, allowing teachers to plan for lockdown. If your child is offered a place as either a critical worker child or vulnerable child, you will be contacted with details of this later today.

From tomorrow, the majority of children will begin remote learning from home. The work children do in school will mirror that provided for children at home through remote learning. All children are expected to complete remote learning when they are not in school.

### **Staffing**

We have organised the school so that some teaching staff will be in school teaching our critical worker groups whilst others will stay at home to work from home in order to stay safe. You can continue to contact us at any time through the class email account or via the admin email address.

### **Resources**

In order to support you and your child with remote learning, each child has had a pack prepared. The contents of the packs are slightly different depending on the age of your child but contain similar to:

- Instructions for remote learning for this week
- Power Maths workbook
- Writing book for children to work in

Packs will be available to pick up this week and will be essential to support learning at home from next week. In addition, by the end of the week reading books for Reception and KS1 will be available. If you require reading books for KS2 children please contact the class teacher.

### **Live Teaching Sessions – Microsoft Teams**

All children will be expected to take part in at least one live teaching session per day. The teacher will invite children via their TEAMS email account. Your child's class teacher will send you a copy of their timetable via their class email account. Your child will be expected to attend the live teaching at the same times each week and we will follow up non-attendance as we do in school. Please make sure you have followed the instructions in the information sent home to you at the end of Term 1 to set your child's Microsoft Teams account up. If you are having difficulty with this, please email your child's teacher and we will get in touch to support you with this.

We have staggered the live teaching sessions throughout the day to try to avoid siblings needing to be online at the same time. The times for each group will be:

Reception – 9.00 – 9.30

Year 1/2 – 9.30 – 10.15

Year 3/4 - 10.15 – 11.00

Year 5/6 – 11:00 – 12.00

I have copied below our protocol for using Microsoft Teams, please read it before your child's first session tomorrow and share relevant information with your child.

In addition there will be a smaller afternoon session once a week where children will be able to talk more freely to their teacher and for them to catch up with staff.

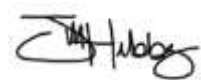
### **Communication**

Your child's teacher will be in touch either later today or first thing tomorrow morning to invite your child to tomorrow's live teaching session. These invites will be via your child's TEAMS account.

Once we have finished organising ourselves for both remote and in-school learning, you will also receive at least weekly phone calls from a member of school staff to check in on both your child's well-being and how you are getting on with remote learning. In the meantime, if you have any issues or are concerned about anything, please either contact your child's class teacher or the school office.

We appreciate lockdown has come at very short notice and will cause disruption to you and your families but the safety of our school community is of utmost importance. Thank you for bearing with us while we get organised and for your continued support.

Yours faithfully



Jill Hibbs  
Headteacher

### **Protocol for using Microsoft TEAMS**

I agree that:

- Communication about the video contact will be between myself and the staff member, not via the child.
- Invites to the on-line meeting will be sent to the email address set up by ACORN IT.
- My child will not be located in their bedroom for the video contact.
- My child will be wearing day-time clothes.
- I will be present during the contact

I agree on behalf of my child that:

- They are willing to take part in the contact.
- They will tell me or the member of staff if they are not comfortable with something that happens during the contact
- They will follow the Dilton Marsh's Behaviour Expectations during the session.